



The claim(s) you are making should match those listed on the Agreement Form. Any alterations to your claim will need to have been made by prior agreement and in writing with South East Water. Claims above the agreed amount will not be accepted.

<b>Checklist:</b>	
<b>Please tick to confirm you have included the following documents in support of your claim.</b>	✓
Before and after photographs (where relevant), copies of relevant invoices, delivery notes, certificates, sampling results or other supporting documents	
Farm invoice for the total amount claimed	
<b>Declarations:</b>	
<b>I/We confirm the following:</b>	✓
The claim is for exact quantities and up to the stated maximum for each item as detailed in the Agreement Offer	
The items have been applied in the appropriate catchment area and/or at the locations agreed in the Agreement Offer with the Catchment Advisor	
The Project capital options implemented will be maintained for at least five years from Date of Completion and will be used for their intended purpose <b>and/or</b> land management options will be maintained for the minimum period agreed with South East Water, as set out in the Terms and Conditions in the Application Form and/or any other terms and conditions outlined separately by your Catchment Advisor	
I/We have the appropriate authority to make a claim for this holding	

If you are a tenant or otherwise require the agreement of a landlord, business partner, agent or other involved party to make this claim, the box marked 'Declaration Signature 2' will need to be countersigned.

**Declaration Signature 1:**

Signed

Name

Date

**Declaration Signature 2:**

Signed

Name

Date

Relationship to claimant

If you have not received funding from South East Water in the past or your previous payment details have changed, you will need to complete a supplier set-up form. If you did not receive this with your Agreement Offer, please contact your Catchment Advisor.

Please be aware of the South East Water standard minimum of 60 working days to make payment, following receipt of your invoice, completed paperwork and any supporting evidence. However, we endeavour to reduce Capital Grant Scheme payments time by half where possible.

If you require an update from South East Water on your payment's progress, please get in touch with your Catchment Advisor or email the catchment mailbox.

If you have previously received funding from South East Water, please confirm your bank details for BACS payment below:

Account holder name	<input type="text"/>
Account number	<input type="text"/>
Sort code	<input type="text"/>



Customer enquiries: **0333 000 1122**  
24 hour emergencies: **0333 00 00 365**



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