

## Request for quality check of main laying

Please use this form to arrange for South East Water to visit your site and confirm the quality of the final installation of the water main, fittings, iron work and chambers.

We need five days' notice to make these arrangements so please allow enough time.

Please download and complete the first section of this form, then either email it to **selflay@southeastwater.co.uk**, or print it and post it to the South East Water postal address at the bottom of this form.

### Details we need to know from you:

South East Water NARS Number:

(This is the New Application Recording System reference number you were given when you made your first enquiry to us)

Name of self-lay provider:

Contact name:

Contact telephone number: Landline:

Mobile:

Site address:

Site postcode:

When would you like us to visit site?

Date (dd/mm/yyyy):

Time:

***That's all you need to do for now*** – the rest of this form will be completed when we meet you on site.

South East Water Work Order (WO)

(SEW use only)

## Request for quality check of main laying *continued*

### Walk-through checklist (one tick per line):

	Acceptable	Unacceptable	Comments:
Line and Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
SV Accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
WO Accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
FH Accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Iron work in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Post and Plates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
As Laid Complete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

### Confirmation of findings:

Company name:	<input type="text" value="SOUTH EAST WATER"/>
Representative (print name):	<input type="text"/>
Signature:	<input type="text"/>
Company name (Self-lay provider):	<input type="text"/>
Representative (print name):	<input type="text"/>
Signature:	<input type="text"/>
Company name (developer):	<input type="text"/>
Representative (print name):	<input type="text"/>
Signature:	<input type="text"/>
Date (dd/mm/yyyy):	<input type="text"/> <input type="text"/> <input type="text"/>

### South East Water contact details – should you need us:

Call: **03330 000060**

Email: **selflay@southeastwater.co.uk**

Write: **South East Water, Rocfort Road, Snodland, Kent ME6 5AH**